

Scottish Church College
1 & 3 Urquhart Square Kolkata -700 006

Notice for quotation

Ref: Tender Estate/SCC /21/2026-2027 Dated 28-09-2026

Contact: Dr. Deepti Myriam Joseph (M- 97486 49433)

Mr. Shibnath Bhattacharyya (M-98362-72199)

Mr. Monojit Mondal (M- 91230 86001)

Appropriate quotation is invited in sealed cover from eligible bidders' /suppliers for Repair, Refurbishment and other related urgent repair to the approach and inner portion, Right Hand Wing of Building at Premises no-2 of Scottish Church College, Kolkata of the following specifications:

Sl No.	Description	Unit	Quantity	Rate	Amount (Rs.)
1	Shifting of Furniture, Books and files with coverings through Hessian cloth /Poly Paper to prevent any damage (after necessary discussion with Authority)	One Item	Whole Job	L.S.	
2	Preparing Temporary Scaffolding work with bamboo and coir rope with necessary platform and dismantling the same after work { for out-side (Waste) and ceiling work) }	Sq.mtrs	338.93		
3	Carefully Deplastering / Removal of damage and salanine effected plaster with cleaning Brick joints from old mortar with brash and chisel rods including cleaning debris .	Sq. mtrs.	94.97		
4	Replastering with composite mortar (1:1:6) with lime , cement and sand in 20 mm to 25 mm thick , mixing with water proofing compound including curing complete.	Sq. mtrs.	94.97		
5	Putty work to the repaired area to the interior surface of wall , ceiling etc. where work attended.	Sq. mtrs.	94.97		
6	Painting to the interior surface where repair attended to wall and ceiling with one coat Primer and two coats weather coat painting including all with other area also.	Sq.Mtrs	1046.54		



7	Fitting & fixing of glass window , sliding glass window through 4mm thick glass pane and 1.5 mm thick Aluminium frame work, as per requirement, to the missing portion of louvered type panel/wooden leaf including fitting and fixing complete . (Before attending guidance of Authority to be taken.	Sq.mtrs	12.60		
8	Replacing the damaged glass panes with necessary putty, clip etc for easy opening including all.	Unit /Pc.	47		
9	Revival of Electric line as per Existing , which has damaged during work and already missing with damaged during work work and already missing with necessary fitting and fixture (if required)	One Item	Whole Job	L.S.	
10	Examining the existing plumbing work for easy flow of water to the toilets, kitchen and other places Including replacement, repair of fittings in full respect.	one Item	Whole Job	L.S.	
11	Repair to all doors and windows with necessary fitting for easy movement of all leafs including all.	One Item q	Whole jOB	L.S.	
12	Raking out the damaged /Cracked floor at Varandah, in a thickness of 30 mm to 50mm. and width 25 cm to 30 cm as per requirement with necessary grouting through (1:4) cement mortar mixing with "crack-seal " liquid and finally filling with concrete (1:2: 4) following plastering and neat cementing including all to Prevent seepage in due course .	Sq.mtr.	4.74		
13	Railing out the damaged /Torned existing " lenolium "sheet from the Varandah Floor with cleaning debris	Sq. mtr.	20.01		
14	Laying of New " Lenolium " Sheet over floor of Varandah in 1.30 mn to 1.50 m.m.thick , shade of sheet to be selected by Authority, in proper way in stretched position with thin foam /glue as underlayment including all.	Sq.mtr.	49.77		



15	Flooring work with vitrified Tiles in Mat Finish / Non Skid in proper level, to the toilet with necessary chemical after necessary chipping the old cemented surface for necessary gripping including pointing the joint complete (shade of tiles to be selected by Authority)	Sq. mtr.	130.05		
16	Painting work to Doors and windows with Two coats of sythicate enamel paint after preparing base, including all.	Sq. mtr.	344.61		
17	Painting work to M.S.Grill, Jali, Ceiling Supported R.S.J. with two coats of enamel paint after preparing base including all.	Sq. mtr.	48.25		
18	Painting work to the wooden stair case with its railing , tread, , side C.I. member and others with Dulux P.U. enamel paint after preparing base by rubbing through sand paper/Emery/Scraper etc. including all (two coats with matching surface)	Sq.mtr.	117.50		
19	Examining to all the out lets with Bituminous treatment to the surroundings of outlets and the areas where it seems lapping joints of tarfelt has loosened and where joints seems loosened .	sq. mt	37-92		
20	Cleaning all the debris from working spots, dust over furniture and systematic arrangement of office files and furniture after completion of work (As per instruction of Authority)	One Item	Whole Job	L.S.	
Total					
Tax , if any					
Total after tax					



This quotation is to be addressed to the Principal, Scottish Church College and has to be submitted to the Principal's office in Scottish Church College, at 1 & 3 Urquhart Square, Kolkata – 700 006, in due prescribed format on working day between 11:00 A.M. and 3:00 P.M. The bid / tender may be submitted from **28-09-2026** & closed on **04-10-2026**. The Selection /opening will be made at the College office at **3.00 P.M. on 05-10-2026**.

The Authority of the College reserves the right / discretion for selection based on experience, amount, quality of the bid & bidder.

 28/9/26
Dr. Madhumanjari Mandal
Principal
Principal
Scottish Church College
Kolkata

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