

Scottish Church College
1 & 3 Urquhart Square Kolkata -700 006

Notice for quotation

Ref: Tender WB/SCCYP/NIT-02/2022-2023 dt. 25-08-2022

Contact Person : Dr. Bidisa Sinha (M: 90079 50787)

Appropriate competitive quotation /tender is invited in sealed cover from eligible bidder /supplier vendor for **West Bengal Youth Parliament Competition Scheme In Educational Institutions 2022-23** with the following specifications:

Venue : Scottish Church College

Sl. No.	Description of Item	Quantity	Rate	Amount (Rs.)
1	Banner for Essay Writing (on 14 Sept. 2022): Design, Black Front Lit Flex (FLF) print, i-let Size: 1-Assembly Hall 96 x 31 inch 2-Gate Banner Main Building -7 x 3 ft.	1 pc 1 pc		
2	Banner for Quiz (on 16 Sept. 2022): Design, Black back Front Lit Flex (FLF) print, i-let Size: 1-Backdrop M.L. Bhowmick Auditorium 10x6ft 2-Gate Banner Millennium Building 8x3 ft	1 pc 1 pc		
3	Banner for Youth Extempore (on 16 Sept. 2022) : Design, Blackback Front Lit Flex (FLF) print, i-let Size: 1-Seminar Room (Black Board) 96 x 31 inch	1 pc		



4	<p>Banner for Youth Parliament (on 16 Sept. 2022):</p> <p>Design, Blackback Front Lit Flex (FLF) print, i-let</p> <p>Size: 1-6 class rooms (black board) 6x3 ft 2-Gate Banner Main Building (Combine design) 7 x 3 ft.</p>	<p>6 pcs 1 pc</p>		
5	<p>Invitation cards:</p> <p>Design Specification: 7x5 inch, 4 colour print on 350 gsm ivory board Envelope with screen print</p>	<p>50 pcs</p>		
6	<p>Certificates :</p> <p>Design Specification : 11.5x8.5 inch, 300 gsm Matt Art Board, with Counter Part, Numbering, Individual Participant Certificates. Individual Name – Event – Class – College – PO – District – Block/ward will be printed on every certificate.</p> <p>Winner Certificate should be without data printed but with counterpart and numbering</p>	<p>Approx 500 pcs</p> <p>Approx 50 pcs</p>		
7	<p>Mementos :</p> <p>Please Produce sample (3 different product pictures) with specification & rate</p>	<p>Approx 120 pcs</p>		
8	<p>Identity Cards:</p> <p>Design Specification: 4 colour print on 300 gsm ivory board B3 (124x95 cm) plastic cover, bright glossy ribbon with Institution Name and Data print on every id card, deliver with college wise sorting</p>	<p>Approx 500 pcs</p>		
Total				



Note:

- 1- All materials should be delivered on or before 7th September, 2022
- 2- All data (excel) or matter for the designs will be given on 5th September, 2022
- 3- GST Invoice mandatory
- 4- No advance will be provided for the job
- 5- All deliverable must be delivered with proper challan
- 6- Invoice will not received with proper challan

This quotation is to be addressed to the Principal , Scottish Church College and has to be submitted to the Principal's office in Scottish Church College, at 1 & 3 Urquhart Square , Kolkata – 700 006, on prescribed working day between 11:00 A.M. and 3:00 P.M. The bid / tender may be submitted from **26/08/22** & close on **31/08/2022 (till 11.00 a.m.)**. The Selection /opening will be made at the Principal's office at **4:00 P.M.** on **31 /08/2022**.

The Authority of the College reserves the right / discretion for selection based on experience, amount, quality of the bid & bidder.

Madhumanjari Mandal
Dr. Madhumanjari Mandal
Principal
Principal
Scottish Church College
Kolkata
25/8/22

