



Ref.: Application No. 2020201411530

Sub: Provisional Offer of Admission to the Research Programme (Ph.D.) in the Spring Semester of 2020-2021 (Institute)

Dear Mr./Ms. SAYANTAN PAL

Hearty Congratulations!

We are pleased to offer you provisional admission to the Research Programme in the Spring Semester of 2020-2021 of the Institute leading to the Ph.D. degree in the Department of Chemistry. This offer is purely provisional subject to fulfillment of all eligibility criteria both Academic Qualifications and category certificate (if applicable).

In case you accept the offer, please pay a sum of Rs. 5,000/- (Rupees five thousand only) as Seat Booking fee through online payment on or before 03-01-2021. You should login to online application portal (through the link https://erp.iitkgp.ac.in/IITKGPAApplications/index?admiss_ch=01) with your email ID and password and click on "Proceed to pay" to pay the fees.

At the time of physical reporting you will have to submit the following (please download the blank annexures from link <https://erp.iitkgp.ac.in/IITKGPAApplications/offerLinks> using your email ID and password, provided during online application):

- (a) ERP Profile, Certificate of Medical Fitness (Annex 1), Guardian's Declaration (Annex 2), Student's Undertaking form (Annex 3), OBC-NCL certificate format issued on or after 01.04.2020 (Annex 4) and EWS certificate issued as per Govt. of India format (Annex 5).
- (b) Certificate and Marksheet of qualifying examination.
- (c) Self attested photocopies of all testimonials/valid GATE or NET certificates and Marksheets (starting from Matriculation onwards) along with originals for verification.
- (d) A person who is in employment and selected for admission, he/she must resign and produce the acceptance of resignation by the employer at the time of joining or produce a document that he/she is not receiving any salary from his/her employer along with proper document of sanctioned leave.

Important Note : The minimum CGPA or Marks of a candidate must be 6.5 (in 10 point scale) or 60% in the case of Engineering/Science/Commerce/Management/Law disciplines and 6.0 or 55% in case of Humanities, Social Sciences and MBBS degree. The CGPA will not be converted into percentage of marks if the degree awarding Institute provides marks in CGPA system. Their admission will be based on the CGPA awarded in the transcript.

You are required to produce the original degree certificate and marksheet OR at least course completion certificate issued from appropriate authority of your institution (*for those who does not have final semester marksheet*) on or before 31.01.2021. The details of submission procedure will be intimated to such candidates at a later date. However, you are required to produce your degree certificate and/or marksheet, with required marks as mentioned above, by 28.02.2021, failing which your admission is liable to be cancelled.

Failing to comply with any of the above requirements will automatically lead to the cancellation of admission to the Ph.D Programme at IIT Kharagpur and the student will have to leave the programme.

The Seat Booking fee paid by you will be adjusted against the total Admission Fee at the time of

physical reporting at IIT Kharagpur. The date for balance amount payment will be intimated in due course. The fee structure is given below for information.

SI No	Particulars	Amount (Rs.) (For GE/OBC category)	Amount (Rs.) (For SC/ST/PwD category)
1	Tuition Fees	2500.00	-
2	Institute Fees	10,350.00	10,350.00
3	Institute Fees (Electricity & Water Charges and Technology Film Society)*	1100.00	1100.00
4	Caution Money (Refundable)	6,000.00	6,000.00
5	Hall Establishment Charges	15,125.00	15,125.00
6	Hall Budget *	1,000.00	1,000.00
7	Hostel Overhead Charges *	730.00	730.00
8	Mess Charge/Advance *	12,000.00	12,000.00
9	Insurance premium	1,262.00	1,262.00
10	Student Brotherhood Fund	200.00	200.00
	TOTAL	50,267.00	47,767.00

* Exemption for these fee heads is being given to all students for registration for Spring Semester 2020-2021.

Due to COVID-19 pandemic condition, no student will be called to the campus in Spring Semester 2020-2021.

On payment of Seat Booking fee a separate communication will be made to create an ERP profile at <https://erp.iitkgp.ac.in>. After completion of the process, you should contact your Department at the earliest for further instruction regarding subject registration and attending online classes. It may be noted that the disbursement of your fellowship (for eligible candidates) will start only after verification of documents and subsequent physical joining at IIT Kharagpur. Further, the fellowship with effect from the day of online joining will also be disbursed as arrear.

You may download the offer letter through online application portal (https://erp.iitkgp.ac.in/IITKGPAApplications/index?admiss_ch=01) using your email ID and password, provided during online application.

You are requested to keep visiting the Institute website for updated dates and academic calendar.

Look forward to meet you at IIT Kharagpur.

Joint Registrar (Academic)

To

Sri/MS. SAYANTAN PAL

22/1A, RAIPUR MONDALPARA ROAD, GANGULY BAGAN, P.O. - NAKTAKA, P.S.- NETAJINAGAR VIII/

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