

U

Phone 1
(Principal) 350-3882

Scottish Church College

Founded 1830

Phone :
(B. Ed.) 350-3934



1 & 3 URQUHART SQUARE,
CALCUTTA-700 006

Ref. No. 12/SOC/PR/TS-98-99

26th March, 1999.

Sm. Bidisa Sinha
44, Balthakkhana Road,
Calcutta - 700009

Dear Madam,

I am glad to inform you that you have been appointed as a full time lecturer in Bengali in this college in the usual U.G.C. Scale of pay of Rs. 2200 - 4000/- plus the admissible allowances subject to the approval of your appointment and fixation of pay by the State Government. You will remain on probation for one year.

You are requested to join the post within a month from the date of issue of this letter.

Your work load will be in accordance with the U.G.C. rules.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

Principal,
Scottish Church College.

- Copy to (1) College Office
(2) Library
(3) Bursar.

dkd:

Phone :
(Principal) 350-3862

Scottish Church College

Phone:
(B. Ed.) 350-3934

Founded 1830



1 & 3 URQUHART SQUARE,
CALCUTTA-700 006

Ref. No. 6/SCC/PR/TS/99-2000

29th February, 2000.

Sm. Chaitali Brahma
84, Purba Sinthi Lane,
Dum Dum, Calcutta - 30.

Dear Madam,

I am glad to inform you that you have been appointed as a full-time lecturer in Bengali in this college in the usual U.G.C. scale of pay of Rs. 8000 - 13,500/- plus the admissible allowances subject to the approval of your appointment and fixation of pay by the State Government. You will remain on probation for one year.

You are requested to join the post within a month from the date of issue of this letter.

Your work load will be in accordance with the U.G.C. rules.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

Principal,
Scottish Church College.

Copy to : 1. College Office
2. Bursar
3. College Library.

Scottish Church College

NAAC-accredited Grade 'A' Institution
Recognised as College with Potential for Excellence (UGC)



ESTD. 1830

1&3 Urquhart Square, Kolkata - 700 006
Ph: 033 2350 3862 Fax: 033 2350 5207
www.scottishchurchcollege.ac.in
email: principalsec@vsnl.net

PRINCIPAL & SECRETARY

Ph: 033 2350 3862 Ext. 20

2 August, 2006

REF: SCC/PR/TS/60802

Mr. Sumit Adhikary
1/G, 6/2 Ganapati Vihar
Aswininagar, Baguati
Kolkata 700 059

Dear Mr. Adhikary,

I am glad to inform you that you have been appointed as full-time lecturer against the substantive vacancy existing in the Department of Bengali of this College in the usual UGC scale of pay of Rs. 8,000 – 13,500 plus the admissible allowances. Your salary in the UGC scale will be paid as and when the same is released by the UGC.

You are requested to join on or before 14 August, 2006.

Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes).

Your service may be terminated with one month's notice on either side without assigning any reason.

Thanking you,

Yours sincerely,


J. Abraham
Principal

Cc:

1. The Vice Principal
2. The Bursar
3. The Head of the Department of History Bengali
4. The College Office
5. The College Library



Nec Tamen Consumeatur - The bush burns, but is not consumed

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ESTD 1830

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Ph. 033 2350 3862 Fax: 033 2350 5207
www.scottishchurchcollege.ac.in
email: principal@sccl.ac.in

PRINCIPAL & SECRETARY

Ph. 033 2350 3862 Ext. 20

16 December, 2006

REF: SCC/PR/IS/61216/02

Ms. Gargi Bandyopadhyay
A - 302 Parasmoni, Shantiban Housing
7 Umakanta Sen Lane
KOLKATA 700 030

Dear Ms. Bandyopadhyay,

I am glad to inform you that you have been appointed as full-time lecturer against the fifth substantive vacancy in the Department of Bengali of this College in the usual UGC scale of pay of Rs. 8,000 - 13,500 plus the admissible allowances, subject to the approval by the Director of Public Instruction, Government of West Bengal. Your salary in the UGC scale will be paid as and when the same is released by the government.

You are requested to join on or before 20 December, 2006.

Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes). You are also required to assist the college in its general functioning.

Your service may be terminated with one month's notice on either side without assigning any reason.

This appointment is subject to ratification by the College Council in the next regular meeting.

Thanking you

Yours sincerely

J. Abraham

Principal

Principal
Scottish Church College
Kolkata-6

Principal
Scottish Church College
Kolkata-6
23/12/06

cc:

1. The Vice Principal
2. The Bursar
3. The Head of the Department of Bengali
4. The College Office
5. The College Library

Scottish Church College
U-2-accredited Grade 'A' Institution
with Potential for Excellence (UGC)



1&3 Urquhart Square, Kolkata - 700 006
Ph: 033 2350 3862 Fax: 033 2350 5207
www.scottishchurch.ac.in
email: principalsec@vsnl.net

PRINCIPAL & SECRETARY
Ph: 033 2350 3862 Ext. 20

SCC/PR/TS/70721/01

21 July 2007

Ms. Lalita Ray
19, Shantaneer Estate
52 GLT Road
Baranagar, Kolkata 700 036

Dear Ms. Ray,

I am glad to inform you that you have been appointed as full-time lecturer against the substantive vacancy in the Department of Bengali of this College in the usual UGC scale of pay of Rs. 8,000 – 13,500 plus the admissible allowances, subject to the approval by the Director of Public Instruction, Government of West Bengal. Your salary in the UGC scale will be paid as and when the same is released by the government.


You are requested to join your duty in the college on or before 17 August 2007.

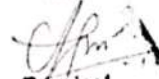
Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes). You are also required to assist the college in its general functioning.

Your service may be terminated with one month's notice on either side without assigning any reason.

Thanking you

Yours sincerely


J. Abraham
Principal

Augsted

Principal
Scottish Church College
Kolkata - 6

Scottish Church College
UGC-accredited Grade 'A' Institution
with Potential for Excellence (UGC)



1&3 Urquhart Square, Kolkata - 700 006
Ph: 033 2350 3862 Fax: 033 2350 5207
www.scottishchurch.ac.in
email: princ@psc@vsnl.net

PRINCIPAL & SECRETARY
Ph: 033 2350 3862 Ext. 20

SCC/PR/TS/70721/01

21 July 2007

Lalita Ray
19, Shantaneer Estate
252 GLT Road
Baranagar, Kolkata 700 036

Dear Ms. Ray,

I am glad to inform you that you have been appointed as full-time lecturer against the substantive vacancy in the Department of Bengali of this College in the usual UGC scale of pay of Rs. 8,000 – 13,500 plus the admissible allowances, subject to the approval by the Director of Public Instruction, Government of West Bengal. Your salary in the UGC scale will be paid as and when the same is released by the government.

You are requested to join your duty in the college on or before 17 August 2007.

Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes). You are also required to assist the college in its general functioning.

Your service may be terminated with one month's notice on either side without assigning any reason.

Thanking you

Yours sincerely


Abraham
Principal

Augsted

Principal
Scottish Church College
Kolkata - 6

Phone:
(Principal) 35-3862

Scottish Church College

Founded 1830

Phone:
(B. Ed.) 35-3934



1 & 3 URQUHART SQUARE,
CALCUTTA-700 006

Ref. No. 109/SCC/PR/RS/9(a)

31st August, 1990.

Sm. Shampa Bhattacharyya
10, Star Lane,
Calcutta - 700006.

Dear Madam,

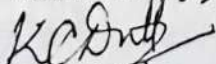
I am glad to inform you that you have been appointed as a full-time lecturer on probation for one year in the Botany Department of this college with effect from 1.9.1990 in the usual U.G.C. Scale plus the admissible Government D.A. subject to the approval of your appointment and fixation of pay by the State Government.

Your work-load will be in accordance with the U.G.C. rules.

You are required to give sufficient time to your department and help the college administration whenever required. You are also expected to help in organising College Sports and the College Day function as well as other functions of the college.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,


(K.C. Dutt)

Principal
Scottish Church College.

c.c. to 1) Bursar
2) College Office.

dkd:



1 B 3 UDOUHART SQUARE,
CALCUTTA-700 006

Ref.No. 10/SCC/PR/TS-1999-2000.

15th May, 2000.

Dr. Madhumanjari Mandal,
Holy Trinity Parsonage,
33-B, Amherst Street,
Calcutta-700009.

Dear Madam,

I am glad to inform you that you have been appointed as a full-time Lecturer in Botany in this college in the usual UGC scale of pay of Rs.8000-13,500/- plus the admissible allowances subject to the approval of the College Council. Your salary will be paid as and when the same is released by the State Government.

You are requested to join the post within a month.

Your work load will be in accordance with the UGC rules.

You are also required to help the college authority in maintaining the Christian character of this college.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

Principal
Scottish Church College.

c.c. to :-

- 1) The Bursar of the college.
- 2) The Head of the Bot. Dept.
- 3) The College Office.
- 4) The College Library.

21



1 B 3 BIRCHHART SQUARE,
CALCUTTA-700 006

Ref No. 32/SCC/P R/TB-02- 03

26 February, 2003

Dr. Amitava Roy
288A, APC Road
Kolkata 700 009

Dear Dr. Roy,

Sub: Lecturership in the Department of Botany

Ref: Your application dated 11/12/'02

I am glad to inform you that you have been appointed as full-time Lecturer in Botany in this College in the UGC scale of pay Rs. 8000.00 - 13,500.00 plus the admissible allowances as per Government rules. Your salary will be paid as and when the same is released by the State Government.

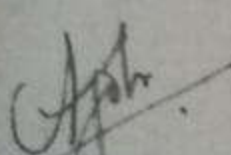
You are requested to join the post within a month from the date of this letter.

Your work load will be in accordance with the UGC rules. You are also required to help the College authority in maintaining the Christian character of this College.

Your service may be terminated with one month's notice on either side without assigning any reason.

Thanking you very much

Yours sincerely


J. Abraham
Principal

Vice Principal

Bursar

✓ Ho^d, Botany

SCC Office

SCC Library

PRINCIPAL

Phone 033 2350 3862 (Office)
033 2350 3934 (B. Ed.)
Fax 033 2350 5207
email principal@sccl.net

August 28, 2004

Smt. Rajyasri Ghosh
19A, Ballygunge Place
Kolkata 700 019

Dear Smt. Ghosh,

Sub: Lecturership in the Department of Botany

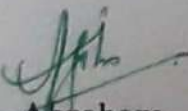
I am glad to inform you that you have been appointed as full-time Lecturer in Botany in this college in the usual UGC scale of pay Rs. 8,000.00 - 13,500.00 plus the admissible allowances as per Government rules. Your salary will be paid as and when the same is released by the State Government.

You are requested to join the post within a month from the date of this letter.

Your work load will be in accordance with the UGC rules. You are also required to help the College authority in maintaining the Christian character of the College.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours faithfully,



J. Abraham
Principal

-
- cc: 1. Vice Principal
2. Bursar
3. HoD, Botany
4. College Office
5. College Library



REF: SCC/PR/CTS/100722/23

22 July 2010

PRINCIPAL & SECRETARY
PH: 033 2350 3862 EXT. 20

Smt. Srijita Ghosh

Dear Smt. Srijita Ghosh


We are pleased to offer you appointment as full-time Assistant Professor on contract basis in the Department of Botany of Scottish Church College.

1. You are required to join your duty in the college on or before 2 August 2010. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period of one year or till 30 June 2011, whichever is earlier. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 15000.00 per month, all-inclusive, for your service in the College on contract basis. A PhD holder is eligible for an additional monthly allowance of Rs. 1500.00. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
7. This contract may be renewed subject to your satisfactory performance and the requirement of the college as decided by the College Management.
8. This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the Principal as a token of acceptance of the above terms and conditions.

Thanking you

Yours faithfully


J. Abraham
Principal

ATTESTED


Principal
Scottish Church College
Kolkata-700006

Received & Accepted
Smt. Srijita Ghosh
2/8/10

Scottish Church College

District : Kolkata, PIN 700006

Memo SACT/2020/GT/27

Date 29/06/2020

From The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge

.....
The Principal
.....

To

Srijita Ghosh

Sub: Approval of engagement of Srijita Ghosh as State Aided College Teacher, Category-I/II in Scottish Church college. He/she was earlier engaged asC.W.T.T..... (PTT/CWTT/GT) w.e.f. 02/08/2010

You are hereby engaged as State Aided College Teacher, Category-I/II of Botany (subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in this respect from time to time.

Principal/Vice Principal/Officer-in-charge/Teacher-in-charge,
Scottish Church College

Encl: Approval order of Education Directorate

REF: SCC/PR/APPT-TS/130506/01

PRINCIPAL & SECRETARY
Ph:033 2350 3862 Ext. 101

6th May 2013

Mr. Nilanjan Chakraborty
Vill. Mohiary
P.O. Andul- Mouri
Dist. Howrah 711302

Ref: Your Application for the Substantive Post of Assistant Professor in the Department of Botany

Dear Mr. Chakraborty

I am glad to inform you that you have been appointed full-time Assistant Professor in this college against the substantive post in the Department of Botany (*vice* Prof. Chandan Mukherjee, who retired on w.e.f 30/09/2012 AN) in the existing UGC scale of pay plus the admissible allowances, subject to the approval by the Director of Public Instruction, Government of West Bengal.

You are requested to join your duty in the college on or before 15th May, 2013.

Your salary in the UGC scale will be paid as and when the same is released by the government. The College Management will be under no obligation or will not take upon themselves any responsibility to compensate UGC Pay if the same is not forth-coming.


Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes). A copy of the Govt. Order No. 920 Edn (CS)/5P52/98 dated 31.12.2012, describing the service conditions of teachers, among other norms, in Govt.-aided colleges is enclosed for your reference.

You are also required to assist the college in its general functioning and to conform to the norms of the college.

Should you at any time wish to resign your post, one month's notice or one month's salary *in lieu* of the notice will be required. The College Management will abide by the same conditions should it be found necessary to terminate your services.

Thanking you

Yours sincerely


J. Abraham
Principal & Secretary
Scottish Church College

Encl: As above



REF: SCC/REC-SEC/APPT-TS/140326/01

RECTOR & SECRETARY
Ph:033 2350 3862 Ext. 101

26th March 2014

Ms. Satabdi Ghosh
31/2, Harituki Bagan Lane
Kolkata 700 006

Ref: Your Application for the Substantive Post of Assistant Professor in the Department of Botany

Dear Ms. Ghosh

I am glad to inform you that you have been appointed full-time Assistant Professor in this college against the substantive post in the Department of Botany (*vice* Prof. (Dr.) Kasinath Ghosh, who retired on 30/09/2013 AN) in the existing UGC scale of pay plus the admissible allowances, subject to the approval by the Director of Public Instruction, Government of West Bengal.

You are requested to join your duty in the college on or before 10th April 2014.

Your salary in the UGC scale will be paid as and when the same is released by the government. The College Management will be under no obligation or will not take upon themselves any responsibility to compensate UGC Pay if the same is not forth-coming.

Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes, 1979). A copy of the Govt. Order No. 920 Edn (CS)/5P52/98 dated 31.12.2012, describing the service conditions of teachers, among other norms, in Govt.-aided colleges is enclosed for your reference. You are also required to assist the college in its general functioning and to conform to the norms of the college.

Should you at any time wish to resign your post, one month's notice or one month's salary *in lieu* of the notice will be required. The College Management will abide by the same conditions should it be found necessary to terminate your services.

Thanking you

Yours sincerely

J. Abraham
Rector & Secretary
Scottish Church College

Enclosures:

1. *As above*

Scottish Church College

NAAC-accredited Grade A Institution
College with Potential for Excellence (UGC)



1 & 3 Urquhart Square, Kolkata 700 006, India
Phone: +91 33 2350 3862
Website: www.scottishchurch.ac.in
email: principal@scottishchurch.ac.in

REF: SCC/REC-SEC/APPT-TS/150217/01

RECTOR & SECRETARY
Ph:033 2350 3862 Ext. 101

17th February 2015

Mr. Biplab Kumar Bhowmick
507/60, Holding No. 113
Debendra Nagar, Jessore Road
PO Motijheel, Dum Dum
Kolkata 700 074

Ref: Your Application for the Substantive Post of Assistant Professor in the Department of Botany

Dear Mr. Bhowmick

I am glad to inform you that you have been appointed full-time Assistant Professor in this college against the substantive post in the Department of Botany (*vice* Ms. Swapna Das, who retired on 31/08/2014 AN) in the existing UGC scale of pay plus the admissible allowances, subject to the approval by the Director of Public Instruction, Government of West Bengal.

You are requested to join your duty in the college on or before 4th March 2015.

Your salary in the UGC scale will be paid as and when the same is released by the government. The College Management will be under no obligation or will not take upon themselves any responsibility to compensate UGC Pay if the same is not forth-coming.

Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes, 1979). A copy of the Govt. Order No. 920 Edn (CS)/5P52/98 dated 31.12.2012, describing the service conditions of teachers, among other norms, in Govt.-aided colleges is enclosed for your reference. You are also required to assist the college in its general functioning and to conform to the norms of the college.

Should you at any time wish to resign your post, one month's notice or one month's salary *in lieu* of the notice will be required. The College Management will abide by the same conditions should it be found necessary to terminate your services without assigning any reason.

Thanking you

Yours sincerely

J. Abraham
Rector & Secretary
Scottish Church College

Enclosures: Rector & Secretary
Scottish Church College
Kolkata - 700 006

1. As above

UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC)
UNIVERSITY OF CALCUTTA



ज्ञान-विज्ञान विमुक्तये



UGC - SPONSORED REFRESHER COURSE

This is to certify that

Dr. Biplab Kumar Bhowmick

(Name of the Participant)

Assistant Professor

(Designation)

Scottish Church College

(College / University)

Kolkata

(Place)

University of Calcutta

(Affiliated to University)

participated in the **REFRESHER COURSE** in **BIOLOGICAL SCIENCE** from
02 January 2019 to 22 January 2019 and Obtained Grade A

Director

Course Coordinator (s)

Registrar / Vice-Chancellor

UNIVERSITY GRANTS COMMISSION
Human Resource Development Centre (HRDC)

Jadavpur University
Kolkata



UGC-Sponsored Orientation Programme

This is to certify that

Biplab Kumar Bhowmick
(Name of the Participant)

Assistant Professor
(Designation)

Scottish Church College
(College / University)

Kolkata
(Place)

affiliated to

Calcutta

University, has participated in *68th* Orientation Programme from *05/02/2018* to *6/3/2018* and

obtained Grade *A*

Rajat Choudhury

Director

Nandan Bhattacharya
Coordinator(s)

Anand K. Ghosh
Vice-Chancellor / Registrar
(Actg.)

REF: SCC/PR/APPT-FTL/BOT/170203/01

TEACHER-IN-CHARGE
Ph: 033 2350 3862 EXT: 105
email: tic@scottishchurch.ac.in

3rd February 2017

Ms. Camellia Nandi
Trinayna, Block-3, Flat-3M
Rathtala, 12 B.T.Road
Kolkata 700 056

Dear Prof. Nāḍi

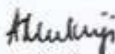
We are pleased to offer you appointment as full-time Assistant Professor on contract basis in the Department of Botany of Scottish Church College.

1. You are required to join your duty in the college on or before 3rd February 2017. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period till 30 June 2017. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 24,610.00 per month, all-inclusive, for your service in the College on contract basis. A PhD holder is eligible for an additional monthly allowance as per the norms of the college. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
7. This contract may be renewed subject to your satisfactory performance and the requirement of the college as decided by the College Management.
8. This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the undersigned as a token of acceptance of the above terms and conditions.

Thanking you

Yours sincerely


Dr. Arpita Mukerji
Teacher-in-Charge
~~Teacher-in-Charge~~

Scottish Church

College

District : Kolkata....., PIN 700006.....

Memo..... SACT/2020/GT/34

Date..... 20/07/2020

From ~~The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge~~

The Principal

To

Camellia Nandi

Sub : Approval of engagement of Camellia Nandi as State Aided College Teacher, Category-I/H in Scottish Church college. He/she was earlier engaged as GT (PTT/CWTT/GT) w.e.f. 03/02/2017.

You are hereby engaged as State Aided College Teacher, Category-I/H of Botany (subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-97/C11964/2020 of Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in this respect from time to time.

Alubij
~~Principal/Vice Principal/Officer-in-charge/Teacher-in-charge,~~

Scottish Church

College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate



Scottish Church College

District : Kolkata, PIN 700006

Memo SACT/2020/GT/28

Date 29/06/2020

From ~~The Principal/Vice Principal/Officer in charge/Teacher in charge~~

The Principal

To

Bivas Acharyya

Sub : Approval of engagement of Bivas Acharyya as State Aided College Teacher, Category-I/II in Scottish Church college. He/she was earlier engaged as C.W.T.T. (PTT/CWTT/GT) w.e.f. 04/09/2007.

You are hereby engaged as State Aided College Teacher, Category-I/II of BBA (subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in this respect from time to time.

K. K. K.

~~Principal/Vice Principal/Officer in charge/Teacher in charge,~~

Scottish Church College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate



Scottish Church College

NAAC-accredited Grade 'A' Institution
College with Potential for Excellence (UGC)



1&3 Urquhart Square, Kolkata - 700 006
Ph: 033 2350 3862 Fax: 033 2350 5207
Website: www.scottishchurch.ac.in
email: principalscc@vsnl.net

PRINCIPAL & SECRETARY

Ph: 033 2350 3862 Ext. 20

31 July 2007

REF: SCC/PR/CTS/BBA/70731/02

Mr. Bivas Acharya
4/4C, Jadu Mitra Lane
Kolkata 700 004

Dear Mr. Acharya

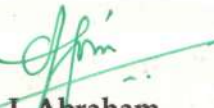
We are pleased to offer you appointment as Lecturer in the Department of Business Administration of Scottish Church College, on contract basis.

1. You are required to join within a week from the date of this letter. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period of one year or till 30 June, 2008 whichever is earlier. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 12,000.00 (Rupees Twelve Thousand only) per month, all-inclusive, for your service in the College on contract basis. You are also entitled for contributory Provident Fund as per the existing rules. No other payment will be made.
4. Your working days will be Monday to Saturday. The normal working hours of the department is 12.00 noon to 7.00 pm, Monday to Friday, and 12.00 noon to 4.00 pm on Saturdays. Your workload will be assigned by the Coordinator/ Assistant Coordinator of your department in consultation with the College Authorities.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/ vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Coordinator/ Assistant Coordinator of your department and the College authorities as and when duties are assigned by them.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the Principal as a token of acceptance of the above terms and conditions.

Thanking you

Yours sincerely


J. Abraham
Principal

REF: SCC/PR/CTS/110627/11

PRINCIPAL & SECRETARY
Ph:033 2350 3862 Ext. 20

27 June 2011

Sri Rajarshi Mukherjee

Dear Sri Rajarshi Mukherjee

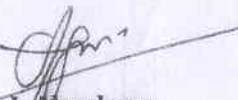
We are pleased to offer you appointment as full-time Assistant Professor on contract basis in the Department of Business Administration of Scottish Church College.

1. Your appointment commences from 01/07/2011 or the date of your joining after this date.
2. The term of your assignment shall be for a period of one year or till 30 June 2012, whichever is earlier. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 15920.00 per month, all-inclusive, for your service in the College on contract basis. If you are a PhD holder, you are eligible for an additional monthly allowance of Rs. 1500.00. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for casual leave as described in the Leave Rules of Affiliated Non-Govt. Colleges under CU. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
7. This contract may be renewed subject to your satisfactory performance and the requirement of the college as decided by the College Management.
8. This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the Principal as a token of acceptance of the above terms and conditions.

Thanking you

Yours faithfully



J. Abraham
Principal

7. DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted. If at any time, I am found to have concealed / distorted any information or given any false statement, my application/appointment shall liable to be summarily rejected/terminated without notice or compensation.

Date: 14.07.2017
Place: KOLKATA

Rajarshi Mukherjee
(Signature of the Applicant)

8. Forwarding letter from present employer of the applicant.

Forwarded with the remarks that Shri/Ms. RAJARSHI MUKHERJEE is working in this organization in the capacity as CWTT form 02.02.2014 Present and the institution / organization has no objection to the candidature of the applicant being considered for the post applied for as above.

Place: KOLKATA

Date: 14.07.2017

Fax: 033-2350-5207

E-mail: principal@scottishchurch.ac.in

Himkari
Teacher-in-Charge
Scottish Church College
Kolkata-700 006

Signature of Head of the Institution

Name: DR. ARPITA MUKHERJEE

Designation: TEACHER-IN-CHARGE

Address: 1 and 3 Urquhart Square
Kolkata-700 06
(Rubber Stamp)

Scottish Church

College

District : Kolkata, PIN ..700006

Memo SACT/2020/GT/24

Date 29/06/2020

From The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge

The Principal

To

Rajarshi Mukherjee

Sub : Approval of engagement of Rajarshi Mukherjee as State Aided College Teacher, Category-I/II in Scottish Church college. He/she was earlier engaged as CWT.T. (PTT/CWTT/GT) w.e.f. 02/02/2009

You are hereby engaged as State Aided College Teacher, Category-I/II of BBA (subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in this respect from time to time.

Principal/Vice Principal/Officer-in-charge/Teacher-in-charge,

Scottish Church

College

Encl: Approval order of Education Directorate

Scottish Church College

NAAC Grade 'A' Institution
Recognised as College with Potential for Excellence (UGC)



ESTD. 1830

1&3 Urquhart Square, Kolkata - 700 006
Ph: 033 2350 3862, Fax: 033 2350 5207
Website: www.scottishchurch.ac.in
email: scottish.col@gmail.com

REF: SCC/PR/CTS/91104/01

PRINCIPAL & SECRETARY

PH: 033 2350 3862 EXT. 20

4 November 2009

**Mr. Narayan Das
C/o. Pulin Behari Das
Palta Nagar (Palta)
North 24 Parganas 743122**

Dear Mr. Das

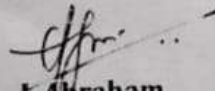
We are pleased to offer you appointment as full-time lecturer on contract basis in the Department of Business Administration of Scottish Church College.

1. You are required to join your duty in the college on or before 15 November 2009. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period of one year or till 30 June 2010, whichever is earlier. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 15,000.00 per month, all-inclusive, for your service in the College on contract basis. A PhD holder is eligible for an additional monthly allowance of Rs. 1500.00. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
7. This contract may be renewed subject to your satisfactory performance and the requirement of the college as decided by the College Management.
8. This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the Principal as a token of acceptance of the above terms and conditions.

Thanking you

Yours faithfully


**J. Abraham
Principal**

Scottish Church College

District : Kolkata PIN 700006

Memo SACT/2020/GT/31

Date 29/06/2020

From The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge

The Principal

To

Narayan Das

Sub : Approval of engagement of Narayan Das as State Aided College Teacher.
Category-III in Scottish Church college. He/she was earlier engaged as
C.W.T.T. (PTT/CWTT/GT) w.e.f. 05/12/2009

You are hereby engaged as State Aided College Teacher, Category-III of BBA (subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in this respect from time to time.

K. K. Das
Principal/Vice Principal/Officer-in-charge/Teacher-in-charge

Scottish Church College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate



REF: SCC/REC-SEC/APPT/BBA/140827/01

RECTOR & SECRETARY

Ph:033 2350 3862 Ext: 101

27th August 2014

Mr. Pinaki Mondal
Flat No.8, 48 Nehru Aptt.
Nehru Colony
Kolkata 700 040

Dear Mr. Mondal

We are pleased to offer you appointment as full-time Assistant Professor on contract basis in the Department of Business Administration of Scottish Church College.

1. You are required to join your duty in the college on or before 5th September 2014. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period till 30th June 2015. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 21,400.00 per month, all-inclusive, for your service in the College on contract basis. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
7. This contract may be renewed subject to your satisfactory performance and the requirement of the college as decided by the College Management.
8. This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the undersigned as a token of acceptance of the above terms and conditions.

Thanking you

Yours sincerely



J. Abraham
Rector & Secretary

Copy to:

1. The Vice-Principal-in-Charge
2. The Bursar, Scottish Church College
3. The Administrator, Dept. of Business Administration

Scottish Church College

District : Kolkata, PIN 700006

Memo SACT/2020/GT/03(a)

Date 20/07/2020

From The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge

The Principal

To Pinaki Mondal

Sub : Approval of engagement of Pinaki Mondal as State Aided College Teacher, Category-II in college. He/she was earlier engaged as GT (PTT/CWTT/GT) w.e.f. 05/09/2014.

You are hereby engaged as State Aided College Teacher, Category-II of BBA (subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in this respect from time to time.

Pinaki Mondal
Principal/Vice Principal/Officer-in-charge/Teacher-in-charge,

College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate



Scottish Church College

District : Kolkata , PIN .. 700006

Memo SACT/2020/GT/04

Date 29/06/2020

From ~~The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge~~

The Principal

To

Priya Dey

Sub: Approval of engagement of Priya Dey as State Aided College Teacher, Category-I/II in Scottish Church college. He/she was earlier engaged as G.T. (PTT/CWTF/GT) w.e.f. 08/11/2013

You are hereby engaged as State Aided College Teacher, Category-I/II of BBA (subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in this respect from time to time.

K. K. Dey
Principal/~~Vice Principal/Officer-in-charge/Teacher-in-charge~~,

Scottish Church College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate



Scottish Church
.....College
District : Kolkata....., PIN ..700006.....

Memo SACT/2020/GT/02.....

Date 29/06/2020.....

From The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge.....

The Principal.....

To

Madhubanti Das.....

Sub : Approval of engagement of Madhubanti Das..... as State Aided College Teacher, Category-II in Scottish Church College..... college. He/she was earlier engaged asG.T..... (PTT/CWTT/GT) w.e.f....15/09/2013.....

You are hereby engaged as State Aided College Teacher, Category-II ofBBA..... (subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in this respect from time to time.

Madhubanti Das

Principal/Vice Principal/Officer-in-charge/Teacher-in-charge,

Scottish Church College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate



Scottish Church College

District : Kolkata , PIN .. 700006

Memo SACT/2020/GT/05

Date 29/06/2020

From The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge

The Principal

To
Saptarshi Chakraborty

Sub : Approval of engagement of Saptarshi Chakraborty as State Aided College Teacher,
Category-III in Scottish Church college. He/she was earlier engaged as
..... G.T. (PTT/CWTF/GT) w.e.f. 10/02/2016

You are hereby engaged as State Aided College Teacher, Category-III of BBA
(subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of
the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of
Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's
Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in
this respect from time to time.

K. Mukherjee
Principal/Vice Principal/Officer-in-charge/Teacher-in-charge,

..... Scottish Church College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate



✓

..... Scottish Church College
.....
District : Kolkata , PIN 700006

Memo..... SACT/2020/GT/01

Date..... 29/06/2020

From ~~The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge-~~

.....
The Principal
.....

To
Anirban Bhattacharyya
.....

Sub : Approval of engagement of Anirban Bhattacharyya as State Aided College Teacher,
Category -VII in Scottish Church College college. He/she was earlier engaged as
.....GT..... (PTT/CWTI/GT) w.e.f.17/11/2017.....

You are hereby engaged as State Aided College Teacher, Category -VII of BBA.....
(subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of
the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.11964/2020 of
Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's
Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in
this respect from time to time.

K. Bhattacharyya
Principal/Vice Principal/Officer-in-charge/Teacher-in-charge,
..... Scottish Church College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate



Phone:

(Principal) 35-3862

Scottish Church College

Founded 1830

Phone: (College) 35-1336
(B. Ed.) 35-3934

1 & 3 URQUHART SQUARE,
CALCUTTA-700 006



Ref. No. 78/SCC/FR/TS/9(a)

April 23, 1985.

Sri Rana Sen,
21, Moti Ghosh Lane,
Rowrah - 1.

Dear Sri Sen,

I am glad to inform you that you have been appointed as a lecturer on probation for one year in the Chemistry Department of the college w.e.f. 23.4.1985 in the usual U.G.C. scale plus the admissible Government Dearness Allowance subject to the approval of your appointment and fixation of pay by the State Government.

Your work load will be in accordance with U.G.C. rules.

You are required to give sufficient time to your department and help the college administration whenever required. You are also expected to help in organising College sports and the College Day function as well as other functions of the college.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

K. Chatterjee
27.4.85

Principal,
Scottish Church College.

dkd:

phone:

(Principal) 50-3862

Scottish Church College

Founded 1870

Phone:

(B. Ed) 50-3934



1 B BURCHART SQUARE,
CALCUTTA-700 006

Ref. No. 100/SCC/PR/TS/P(a).

June 8, 1994.

Dr. (Mrs.) Sebanti Basu,
2, Rishi Bankim Chandra Road,
Calcutta-700031.

Dear Madam,

I am glad to inform you that you have been appointed as a full-time lecturer on probation for one year in the Chemistry Department of this college with effect from 1.7.1994 in the usual U.G.C. scale plus the admissible Government D.A. subject to the approval of your appointment and fixation of pay by the State Government.

Your work-load will be in accordance with the U.G.C. rules.

You are required to give sufficient time to your department and help the college administration whenever required. You are also expected to help in organising College sports and the College Day function as well as other functions of the college.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

K.C. Dutt 8.6.94

(K. C. Dutt)
Principal

Scottish Church College.

c.c. to 1) Bursar
2) College Office.

skr:

Joined in the forenoon of 1.7.94

(Principal) 350-3862

Scottish Church College

Founded 1830

Phone 1

(B. Ed.) 350-3834



1 & 3 URQUHART SQUARE,
CALCUTTA-700 006

Ref. No. 8/SCC/PR/TS/96-97

18th February, 1997.

Sri Chandan Kumar Pal,
Department of Inorganic Chemistry,
I. A. C. S. Jadavpur,
Calcutta - 32.

Dear Sir,

I am glad to inform you that you have been appointed as a full-time lecturer on probation for one year in the Department of Chemistry of this college with effect from 1.3.1997 in the usual U. G. C. scale of pay plus the admissible Government Dearness Allowance subject to the approval of your appointment and fixation of pay by the State Government.

Your work-load will be in accordance with the U. G. C. rules.

You are required to give sufficient time to your department and help the college administration whenever required. You are also expected to help in organising college sports and the College Day function as well as other functions of the college.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

Principal, 18 2 97
Scottish Church College.

dkd:

Phone:
(Principal) 350-3862

Scottish Church College

Phone:
(B. Ed.) 350-3934

Founded 1830



1 & 3 URQUHART SQUARE,
CALCUTTA-700 006

27th January, 2001.

Ref. No. 15/SCC/PR/TS-2000-2001

Sm. Debjani Ghosh (Pal)
46/1, Chandra Mondal Lane,
Calcutta - 700026.

Dear Madam,

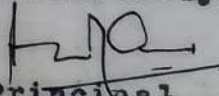
I am glad to inform you that you have been appointed as a full-time lecturer in Chemistry in this college in the usual UGC scale of pay of Rs. 8000 - 13,500/- plus the admissible allowances subject to the approval of the college Council. Your salary will be paid as and when the same is released by the State Government.

You are requested to join the post within a month.

Your work load will be in accordance with the U.G.C. rules.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,


Principal,

Scottish Church College, Calcutta.

Copy to : 1. College Office
2. Library
3. Bursar.

Phone :
(Principal) 350-3852

Scottish Church College

Founded 1820

Phone :
(B. Ed.) 350-3834



1 & 3 URQUHART SQUARE,
CALCUTTA-700 006

6th February, 2001.

Ref. No. 17/SCC/PR/TS-2000-2001

Sn. Anupa Bhattacharya (Saha)
CJ 191, Salt Lake, Sector II,
Calcutta - 700091.

Dear Sir,

I am glad to inform you that you have been appointed as a full time lecturer in Chemistry in this college in the usual UGC scale of pay of Rs. 8000 - 13,500/- plus the admissible allowances subject to the approval of the college Council. Your salary will be paid as and when the same is released by the State Government.

You are requested to join the post within a month.

Your work load will be in accordance with the U. G. C. rules.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

K. S. Ghosh

6-2-01

Vice-Principal-in-charge
Scottish Church College.

- Copy to : 1. College Office
2. Library
3. Bursar.

dkd:

Scottish Church College

College with Potential for Excellence (UGC)



ESTD. 1830

1 & 3 Urquhart Square, Kolkata 700 006, India
Phone: +91 33 2350 3862
Website: www.scottishchurch.ac.in
email: principal@scottishchurch.ac.in

REF: SCC/REC-SEC/APPT-TS/130701/01

RECTOR & SECRETARY
Ph:033 2350 3862 Ext. 101

1st July 2013

Dr. Partha Halder
C/O. Mr. Ranajit Halder
Vill. & PO Dulki, PS Gosaba
Dist. 24 Prgns (S) 743 370

Ref: *Your Application for the Substantive Post of Assistant Professor in the Department of Chemistry*

Dear Dr. Halder

I am glad to inform you that you have been appointed full-time Assistant Professor in this college against the substantive post in the Department of Chemistry (*vice* Prof. Sadananda Bhattacharjya, who retired on 31/01/2013 AN) in the existing UGC scale of pay plus the admissible allowances, subject to the approval by the Director of Public Instruction, Government of West Bengal.

You are requested to join your duty in the college on or before 10th July 2013.

Your salary in the UGC scale will be paid as and when the same is released by the government. The College Management will be under no obligation or will not take upon themselves any responsibility to compensate UGC Pay if the same is not forth-coming.


Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes). A copy of the Govt. Order No. 920 Edn (CS)/5P52/98 dated 31.12.2012, describing the service conditions of teachers, among other norms, in Govt.-aided colleges is enclosed for your reference.

You are also required to assist the college in its general functioning and to conform to the norms of the college.

Should you at any time wish to resign your post, one month's notice or one month's salary *in lieu* of the notice will be required. The College Management will abide by the same conditions should it be found necessary to terminate your services.

Thanking you

Yours sincerely


J. Abraham
Rector & Secretary



Kasinath Ghosh
Vice-Principal-in-Charge

REF: SCC/PR/APPT-FTL/CHEM/16161105/01

OFFICE OF THE PRINCIPAL
Ph: 033 2350 3862 Ext. 101

5th November 2016

Dr. Nabanita Saha Chowdhury
13, Mohun Bagan Lane
Shyambazar
Kolkata 700 004

Dear Dr. Saha Chowdhury

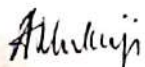
We are pleased to offer you appointment as full-time Assistant Professor on contract basis in the Department of Chemistry of Scottish Church College.

1. You are required to join your duty in the college on or before 5th November 2016. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period till 30 June 2017. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 24,610.00 per month, all-inclusive, for your service in the College on contract basis. A PhD holder is eligible for an additional monthly allowance as per the norms of the college. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
7. This contract may be renewed subject to your satisfactory performance and the requirement of the college as decided by the College Management.
8. This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the undersigned as a token of acceptance of the above terms and conditions.

Thanking you

Yours sincerely



Dr. Arpita Mukerji

Teacher-in-Charge

Teacher-in-Charge

Scottish Church College

Kolkata-700 006

Nec Tamen Consumeatur - The bush burns, but is not consumed

Scottish Church

College

District : Kolkata....., PIN 700006.....

Memo..... SACT/2020/GT/36

Date..... 20/07/2020

From ~~The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge~~

.....
The Principal

To

.....
Nabanita Saha Chowdhury

Sub : Approval of engagement of Nabanita Saha Chowdhury as State Aided College Teacher, Category-I/II in ~~Scottish Church~~ college. He/she was earlier engaged as ~~GT~~ (PTI/CWTT/GT) w.e.f.05/11/2016.....

You are hereby engaged as State Aided College Teacher, Category-I/II of ~~Chemistry~~ (subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-97/C.11964/2020 of Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in this respect from time to time.

K. Saha
Principal/~~Vice Principal/Officer-in-charge/Teacher-in-charge~~,

Scottish Church

..... College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate



REF: SCC/TIC/APPOINT/TS/040817/01

4th August 2017

Dr. Susmita Kar
1 Sukanta Nagar | Sonarpur
Kolkata | WB | 700150

Dear Dr. Susmita Kar,

We are pleased to offer you appointment as full-time Assistant Professor on contract basis in the Department of Chemistry of Scottish Church College.

- 1) You are required to join your duty in the College on or before 18th August 2017.
- 2) The terms of your assignment shall be for a period till 30th June 2018. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium in lieu thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
- 3) You will be paid an honorarium as per norms (details will be available in the pay slip) for your service in the College. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
- 4) Your work load will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
- 5) You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
- 6) You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
- 7) This contract may be renewed subject to your satisfactory performance and the requirement of the College as decided by the College Management.
- 8) This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the undersigned as a token of acceptance of the above terms and condition.

Thanking you

Yours sincerely


Teacher-in-Charge



To
The Teacher-in-charge,
Scottish Church College,
Kolkata – 700006

Date: August 16, 2017

Sub: Joining Letter in the post of full-time Assistant Professor on contract basis in the
Dept. of Chemistry

Madam,

With reference to the appointment letter (Ref. No. SCC/TIC/APPOINT/TS/040817/01 dated August 04, 2017) of full-time Assistant Professor on contract basis in the Department of Chemistry of your esteemed institution, I have the honour to join in the said post from today *i.e.* **August 16, 2017 forenoon.**

I, therefore, shall be grateful to you if you kindly accept my joining letter.

Thanking you,

Faithfully yours,


(DR. SUSMITA KAR)

1, Sukanta Nagar,
Sonarpur, Kolkata - 150



Scottish Church

.....College

.....
District : Kolkata....., PIN .700006.....

Memo..... SACT/2020/GT/42

Date..... 20/07/2020

From ~~The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge~~

.....
The Principal
.....

To

.....
Susmita Kar
.....

Sub : Approval of engagement of Susmita Kar as State Aided College Teacher, Category-I/II in Scottish Church college. He/she was earlier engaged as GT..... (PTT/CWTT/GT) w.e.f. 16/08/2017.....

You are hereby engaged as State Aided College Teacher, Category-I/II of Chemistry (subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-97/C11964/2020 of Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in this respect from time to time.

K. K. Kar
Principal/~~Vice Principal/Officer-in-charge/Teacher-in-charge~~,

Scottish Church

..... College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate

