

Scottish Church College

NOTICE

A Meeting of the Internal Members of the IQAC Core Committee is scheduled on **Wednesday 22.7.2020 at 6 pm on google meet platform** to discuss the following agenda. Members are requested to be present. Link of the meeting will be sent in due time.

Principal

Dated: 18.7.2020

Members

Supratim Das
Samrat Bhattacharjee
Rabindranath Sasmal
Madhumanjari Mandal
Indrani Kar (Advisor)
Smita Nath (Advisor)
Sushmita Ghosh
Anupa Saha
Mausumi Manna
Esita Sur
Varbi Roy
Shreemoyee Guha Thakurata
Jayita Chowdhury
Aniruddha Chatterjee

Agenda:

1. NIRF Ranking
2. NAAC
3. Webinars including FDPs
4. Scottish Church College Research Grant
5. Alexander Duff Memorial Lecture
6. Miscellaneous



IQAC Core Committee Meeting 22.7.2020 online at 6 pm

Members Present

1. Principal
2. Vice Principal
3. IQAC Coordinator
4. Bursar
5. Senatus Secretary
6. Indrani Kar
7. Smita Nath
8. Anupa Saha
9. Susmita Ghosh
10. Mausumi Manna
11. Varbi Roy
12. Esita Sur
13. Aniruddha Chatterjee
14. Shrimoyee Guha Thakurta
15. Jayeeta Chowdhury



Principal

Minutes of IQAC Core Committee Meeting
Date: 22/07/2020, Time: 6 p.m.

| Agenda | Minutes |
|--|--|
| NIRF Ranking | <p>Principal reported –</p> <ol style="list-style-type: none"> 1) Our College is in between all India NIRF ranks 101 to 150 (may be 125th) and is 8th within West Bengal 2) College scored badly in Research publication and perception. 3) College website will be redesigned. <p>Principal told to publish paper in the journals which are recognized by UGC (CARE list of journals).</p> <p>It was also discussed that we should have all documents for works related to Sobuj Mon</p> |
| NAAC | <p>Principal reported –</p> <p>We are unable to proceed for NAAC because B.Ed department of our college was derecognized by NCTE. On 24th July 2020 there will be a meeting (online) with NCTE and hopefully after that B Ed department of our College will get approval.</p> <p>IQAC coordinator informed –</p> <p>We are seeking permission to upload SSR with five year data from session '14 -'15 to session'18 – '19. But they may ask for five year data from session '15 -'16 to session'19 –'20. We have to act accordingly.</p> <p>Senatus Secretary suggested collecting Students' feedback through CMS. Vice Principal told that it is not possible in this CMS format.</p> |
| Webinar including FDP | <p>IQAC coordinator reported -</p> <ol style="list-style-type: none"> 1) Microbiology, Computer Science and Physics departments organized Webinars in collaboration with IQAC 2) Chemistry and Philosophy departments are in the process of organizing Webinars in collaboration with IQAC 3) UGC and NAAC recommended IQAC to conduct Webinars on Gender issues, Peace and Students well being & motivation 4) Webinars are recognized in NAAC (like seminars). Video clippings and Youtube links should be on website <p>Dr. Esita Sur suggested the name on Dr. Kalpana Kannabiran as a speaker of Webinar on Gender issues.</p> <p>Vice Principal and Senatus Secretary suggested names of persons who can conduct sessions for Students' well being</p> <p>IQAC coordinator suggested to conduct FDPs for the teachers of the college to make them acquainted with blended teaching, flipped class room etc. Principal told that it will be compulsory for all the teachers. Varbi Roy demonstrated a detailed plan for it.</p> <p>Dr. Smita Nath suggested for conducting a session for students where Principal and Vice Principal will address them.</p> |
| Scottish Church College Research Grant | <p>Only one proposal was submitted. After checking by IMC it was sent to external expert for review.</p> |
| Alexander Duff Memorial Lecture | <ul style="list-style-type: none"> • Last Alexander Duff Memorial Lecture was held On 12th March 2019 • This year it will be arranged in Webinar form in the 1st week of October • Three names were suggested as speaker <ol style="list-style-type: none"> 1. Abhijit Binayak Bandyopadhyay 2. Sugata Bose 3. Geraldine Forbes |
| Miscellaneous | <p>IQAC coordinator informed -</p> <ol style="list-style-type: none"> 1) CAS related documents of incumbents were submitted to Bikash Bhavan on 20th February 2020 2) Infilbnet subscription was submitted in time <p>Vice Principal informed –</p> <p>Most probably admission process will start on 10th August 2020</p> <p>Meeting ended with thanks to the Chair.</p> |

A. Mukherjee

IQAC-Meetings
Action Taken Report
2019-20

1. The seventh Alexander Duff Memorial Lecture was delivered online by Dr. Dipesh Chakrabarti, Lawrence A. Kimpton Professor, University of Chicago on 18.12.2020 on "The Planetary Age in Human History".
2. Academic and Administrative Audit was successfully conducted on 31.7.2019. a 10-member Audit Committee did the audit work and presented a detailed report.
3. The college participated in NIRF ranking for the first time and was ranked 8th in the state of West Bengal and within 100-150 in India.
4. A new IQAC Core committee following the recent guidelines of NAAC was framed and came into effect from 14.9.2019.
5. Career advancement of 6 teachers was successfully done on 17.12.19
6. Several online webinars were conducted in collaboration with departments like Microbiology, Computer Science and Physics and Political Science on COVID, gender etc.
7. Scottish Church College Faculty Research Grant was introduced to promote and encourage research activities in college (as per guidelines of AAA) and was given to two teachers (Philosophy & Zoology departments) for a collaborative project.
8. Under the *aegis* of IQAC new subcommittees were created as per NAAC norms for future collection and maintenance of data for AQAR, NIRF and NAAC.
9. Faculty Development Programme on Empowering *Teaching Through Online Mode* was organised by IQAC on 17.8.2020 to empower faculty members to a blended mode of learning in pandemic situation.

