



पश्चिम बंगाल WEST BENGAL

28AA 405478

This MEMORANDUM OF AGREEMENT (MOA) made and entered into this 17<sup>th</sup> day of December Two Thousand twenty one

between

**WTCC School of Trade & Communication** hereinafter referred to as **WTCC**, (which expression shall where the context so admits include its successors and permitted assignees), a division of **DEVELOPMENT CONSULTANTS PRIVATE LIMITED**, having its office at **24, Park Street, Kolkata – 700016**, on the one part,

and

**SCOTTISH CHURCH COLLEGE**

an affiliate of Calcutta University, having its premises at **1 and 3 Urquhart Square Kolkata- 700006**, hereinafter referred to as **SCC**, (which expression where the context so admits include its successors and permitted assignees) of the other part

has to state that

whereas **SCC** is desirous to continue providing the students of the college with the facility of a language training course in Spanish, at its premises,

and whereas **WTCC** is prepared to continue the aforesaid language training assistance by way of providing necessary support for the said course as stated in the following portion of this agreement.

*Subin Chakraborty*



Contd.....2

*Madhumajari Mandal*  
17/12/21  
Principal  
Scottish Church College  
Kolkata

The immediate goal of this collaboration is to continue running a self-financing course in Spanish language of not more than one year duration at SCC, at the conclusion of which each successful student will be issued a certificate of proficiency in the language, jointly by SCC and WTCC.

To fulfill this objective

WTCC shall

- Frame a course presently comprising of two levels to cover the development of basic knowledge skills along with proficiency in communication in the first level followed by specialization in either Business communication or Literature and Culture in the second level as may be opted for by the students on successful completion of the first level. Advanced levels may be introduced in the third year depending on student demand.
- Teach each level for duration of six months covering fifty (50) hours of teaching time at the rate of three (3) hours per week under normal circumstances.
- Provide faculty members for conducting the classes of all the batches of each level. Other than normal classes they will also conduct class tests and qualifying examinations according to their own convenient schedule.
- Provide course material, question paper, answer sheet etc. to each student of all the batches of each level of the course.
- Issue certificate to all the qualifying students at the end of the each level.

SCC shall

- Appoint a coordinator from among the members of the Teaching Faculty of the college to liaise with the designated faculty / representatives of WTCC regarding matters relating to the smooth running of the said course.
- Provide classrooms and audio-visual aids as may be required from time to time.
- Arrange for the printing of question papers and facilitate the holding of examinations.

Both WTCC and SCC are in agreement that

- This agreement is renewed for a term of 01 (one) year. On completion of the first term of the agreement, i.e., 1 year, WTCC shall have the option to renew the agreement on mutually agreed terms and conditions. In case WTCC informs in writing about their unwillingness to renew the agreement, SCC shall have the right to negotiate with other parties. The agreement may be amended or rescinded by mutual consent of both parties.

Sudhir Chakraborty



Contd....3

Machumbarajai Mandal  
17/12/21  
Principal  
Scottish Church College  
Kolkata

- The class size will not be less than thirty (30) students and should not exceed fifty (50) students.
- Fees for each level of the course (Level 1 & Level 2) shall be Rs.2000.00 resulting total fees of Rs.4000.00.
- 100% of fees will be collected by WTCC at the time of admission at college. After submission of fees students willing to withdraw their name/s will be allowed to do so within fifteen (15) days from commencement of class for the same. After that there will be no refund of admission fee.
- The distribution of course fee per student between WTCC & SCC will be as follows,

☞	WTCC	→	Rs. 2000.00
☞	SCC	→	Nil
- The classes will run beyond the normal class hours of the college. Exact timing of class will be scheduled as per convenient of all concern.
- The payment terms of taking classes by faculty will entirely be controlled by WTCC and SCC will not have any role regarding this matter.
- Both WTCC & SCC shall not be liable for any obligation hereunder to the extent that the performance of the relative obligation is prevented by the existence of a Force Majeure of any nature and shall be suspended from the obligation owing to the duration of Force Majeure.

In witness whereof the undersigned, duly authorized thereto, have signed this MOA on this day

*Madhurrangari Mandal*  
Principal  
Scottish Church College  
17/12/21

Principal  
Scottish Church College  
Kolkata

Date: 17/12/21

Witness: *Supratim Das*



Development Consultants Private Limited

*Subir Chakraborty*  
Subir Chakraborty  
Executive Director

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